

**T KY 911 Services Board Meeting Minutes
 Tuesday, June 13, 2023
 Owensboro Police Department
 222 E 9th Street
 Owensboro KY 42303
 and via Videoconference**

Call to Order

The June 13, 2023, meeting of the Kentucky 911 Services Board was called to order by Josiah Keats, KOHS Executive Director and 911 Services Board Chairman, at 1:02 p.m. (CST) at the Owensboro Police Department, which houses Owensboro-Daviess County 911. The meeting also included participation via videoconference.

Chair Keats thanked Paul Nave for offering to host our meeting at his wonderful facility.

Members Present:

Name	Title	Organization	Representing
Josiah Keats	Executive Director	KOHS	Ex Officio
Ray Perry	Secretary	PPC	Ex Officio
Paul Nave	Director	Owensboro-Daviess Co 911	KENA/KY-APCO
Daniel Bell	Mayor	City of Taylor Mill	KLC
Buford Hurley	Mayor	City of Flatwoods	KLC
Julia Weigel	Project Manager	Tier III CMRS Provider	Verizon Wireless

Member Absent:

Tim Vaughan	Magistrate	Jessamine County	KACo
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K911 Services Board/KOHS Staff:

Mike Sunseri	Christie Ross	Mark Gaus	Jason Childers
Shelly Clark	Watson Harding		

Guests:

Russ Clark	Jordan Webb	Rich Rigman	Jimmy Kitchens
Joey Mattingly	Jessica Frye	Trevin Hunter	Ashley Rimmington
Diane Napier	Kristi Jenkins	Larry Frasier	August Pozgay
Sarah Dragoo	Laramie Scott	Wendell Bell	Shawn Chapman
Christopher Hays	Kevin Devine	Melinda Ennis	Rebecca Hafley
Shawn Gaither	Amy Padon	Daniel Wills	Jeremy Moore
Justin Graves	Michael Bennett	Ronald Cobb	Tilda Roberts

Approval of minutes

Mayor Bell made a motion to approve the minutes of the March 7, 2023, board meeting. Secretary Perry seconded the motion, which carried unanimously.

Old Business

1. Legal Update – (Closed Session) Shawn Chapman, Jacob Walbourn

Pursuant to Section 1C of KRS 61.801, Chairman Keats requested a motion for the Board

entered into closed session to discuss current litigation. The Board will hear updates from legal counsel on both the T-Mobile prepaid fee case and the CTIA Lifeline case. No formal action will be considered while in closed session. Mayor Bell made a motion to enter into closed session. Mr. Nave seconded the motion, which carried unanimously. The Board entered closed session at 1:06 PM (CST).

At 1:25 PM (CST), Mr. Nave made a motion to reopen into regular session. Mayor Hurley seconded the motion, which carried unanimously.

2. Foundational NG911 project updates – Mike Sunseri, Jessica Frye, and Molly Conaboy

GeoComm – Ms. Frye, Kentucky Project Manager for GeoComm, reported the status of NG911-readiness of GIS data across the commonwealth, along with required quarterly GIS uploads. Updates to the status map were made earlier this morning. However, a submission was received by Magoffin County after updates were made. There are now 56 PSAPs of 117 that have submitted their GIS data for this quarter. Currently, there are 79 PSAPs that have passed NG911 QA/QC and have been published into the statewide dataset. Several counties are close to reaching critical error-free status. GeoComm is currently reaching out to counties who have less than 2,000 critical errors. Also, Todd County, Ohio County, Lawrence County, Wolfe County, Greenup County, and City of Paducah are currently receiving data remediation projects from GeoComm and very close to being critical error-free.

Mr. Nave raised the question what the Board can do to facilitate being 100% critical error-free by December 31st? He also asked what he or the Board could do to help facilitate a faster response to the quarterly uploading requirement? Mr. Sunseri responded that it is our goal to have 90% of all PSAPs critical error-free by the end of the calendar year, which would leave 11 or 12 remaining on the list. We still have a provision in the state contract with GeoComm for one-time remediation at no charge to the PSAP if they request the service. As Ms. Frye mentioned, we have two counties that did request assistance within the last month. Ms. Frye suggested reaching out to any neighboring counties that don't have the diagonal lines (showing an upload for the current quarter) or are shaded gray on the map. Additionally, let them know GeoComm is here to assist. Mr. Sunseri explained that with the ever-growing number of PSAPs that become "green" as critical error-free, it allows more effort and resources to be given to the shrinking number of PSAPs remaining. Jessica and in-house GIS specialist Watson Harding are targeting those that are 99% critical error-free. Regulations currently are stated we require everyone to upload at least quarterly. We would definitely be in favor of stronger compliance, but that would take a legislative solution.

AT&T/RapidDeploy – There was no report from Ms. Conaboy, Kentucky Project Manager at RapidDeploy.

New Business

1. Consideration of recommended 2023 competitive grants – Mark Gaus

Mr. Gaus presented the board members with recommended 2023 competitive grants. He addressed the grant evaluation process, including staff reviewing received applications and peer review of properly submitted applications. The staff received 64 total applications totaling almost \$4.0 million. The Board is presented today 39 applications with \$2,456,999.54 that are recommended for funding in the current grant cycle. Mr. Gaus explained that remote host refreshes were raised from \$6,525 per seat to \$16,000 per seat. This was due to the rise in costs for hardware and software involved in the refresh process over the past four years.

Mayor Hurley made a motion to accept the 2023 grant recommendations. Mayor Bell seconded, and the motion carried unanimously.

Mr. Gaus laid out the steps for grant awards, beginning with notification to legislators representing areas that are funded with grants the next day. All project managers will then be notified via an award letter shortly thereafter by email. He reminded the board of the new feature on the grant portal webpage. This table and key will be updated, allowing project managers to see if their grant has been approved. Contracts will be written and sent out via DocuSign to obtain all required signatures. The contracts period will begin August 15, 2023; however, work on the projects are not to begin until an email is received that includes and executed final contract approved by the Finance Cabinet. There will be two grant agreement meetings scheduled before the start date of projects.

2. **K911 Services Board Administrator's report – Mike Sunseri**

2023 legislative session update – Mr. Sunseri reported the Kentucky 911 Services Board had no legislation in the 2023 session. Board staff was made aware today of troublesome legislation passed that impacted training requirements for part-time telecommunicators. Research will be conducted and staff will seek an interpretation of the legislation from the legal team of the Office of the Governor.

Looking forward, now that we have our foundational NG911 projects well underway, we will be pursuing funding for the final phases of statewide Next Generation 911 deployment, including building an ESInet (IP connectivity of all PSAPs) and obtaining next generation core services (geospatial call routing). We will be sharing progress of the Board's NG911 efforts to the state budget office and legislative leaders. Also, there is a need to educate stakeholders on what NG911 is and how it will benefit all Kentuckians. Mission Critical Partners, our technical consultants, have been charged with the task of developing a request for proposal (RFP). This is the procurement framework that will be used to guide vendors in proposing solutions for ESInet and Core Services. After leaning from the past experience, we do not want to wait and already getting a head start on this endeavor. All members of the Advisory Council and the 911 Service Board have been made aware a working group has been formed to work with our technical consultant to draft the language of the RFP. The goal is to have the RFP fully vetted before the end of the 2024 legislative session. Then, if funding is secured for statewide ESInet and NGCS, the Board can drop the RFP immediately, shaving several months off the procurement process.

3. **Finance report – Christie Ross**

Ms. Ross, 911 Services Board chief operations officer, reported we are just finishing the 2023 fiscal year, which closed June 30. There are many moving parts that happens between now and then. As of yesterday, we have a balance of a little over \$1 million in the admin fund and \$2.1 million in the NG911 Technology Fund. The grant fund has \$6.4 million, \$2.5 million of that amount is obligated for previously awarded grant projects, leaving a balance of \$3.8 million. After today's board approval of awarded grants, that will leave \$1.3 million, plus whatever comes in at the end of the fiscal year. If enough funds come in to exceed the statutory threshold this will be split equally between the pro rata and volume funds. Ms. Ross was thrilled to report that we are now receiving interest income once again on our funds with a current balance of \$80,000 in the interest account. Finally, the pro rata fund balance is \$1.2 million, and the wireless subscriber fund balance is \$1.4 million.

Adjournment

A reminder that the next Board meeting will be held in person at the Kentucky Emergency Services Conference the week of September 5, 2023. Date and time will be subject to release of the

conference schedule. The location will be the Crown Plaza Louisville Airport Hotel. More information will be forthcoming.

Mr. Nave motioned to adjourn the meeting at 1:46 PM (CST). Mayor Hurley seconded, and the motion was carried unanimously.