



**OFFICE OF THE GOVERNOR  
KENTUCKY OFFICE OF HOMELAND SECURITY**

**Matthew G. Bevin  
Governor**

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**John W. Holiday  
Executive Director**

**KY 911 Services Board  
Meeting Minutes  
March 20th, 2018 2:00 PM  
Kentucky Office of Homeland Security  
200 Mero Street, Frankfort, Kentucky, 40622**

**I. Call to Order**

Executive Director, John Holiday called to order the meeting of the Kentucky 911 Services Board at 2:00 p.m. on March 20, 2018, at the Kentucky Office of Homeland Security, 200 Mero Street, Frankfort, Kentucky. He asked the secretary to call the roll.

**II. Attendance**

The following board members were present:

Sandy Dunahoo, Commissioner, KY Department of Local Government  
David Dickerson, Secretary, KY Public Protection Cabinet  
John Holiday, Executive Director, KY Office of Homeland Security

The Following board member was absent:

Michael Dossett, Director, KY Division of Emergency Management

**III. Proceedings**

Executive Director Holiday called the meeting to order and welcomed everyone in attendance. Secretary Dickerson made a motion to approve the minutes submitted for the December 19<sup>th</sup>, 2017, meeting. Commissioner Dunahoo seconded the motion and the motion was adopted unanimously.



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**IV. New Business**

Executive Director Holiday stated that Mr. William L McElheney has submitted his resignation. Because board membership will change in July after the passage of HB 424 by the 2018 KY General Assembly, a replacement for the citizen board member will not be named.

Executive Director Holiday told the board that as of January 1<sup>st</sup> 2018, Mike Sunseri is now the new 911 Service Board Administrator.

Mike Sunseri told the Board about new 911 Services Board staff member Wes Willis. Mike told the board that he and Wes will be attending the 911 Summit next week at Barren River State Park. Wes was unable to be present at the meeting.

Mike gave the board an update on the 2014-2017 audit. We have had several meetings with staff of the Kentucky Auditor of Public Accounts (APA). We expect this portion of the audit to wrap up around the end of the fiscal year. APA staff will next move into more thorough reviews of PSAPs & providers for the 2014-17 fiscal years following completion of this portion of the audit. Once this round of auditing is caught up, the Board will engage in its regular statutorily required two-year audit cycle.

**Advisory Council Report**

The 911 Services Advisory Council held its second meeting January 30, 2018.

One of our fusion center analysts had given an overview of “swatting” and Sunseri gave an update of what the analyst discussed. Sunseri then gave an overview of the four work groups of the AC:

- Technology/NG911. Advisory Council members and board staff have been engaged in conversations with Tennessee and Iowa, both are in the process of adopting statewide NG911 technologies. A site visit to Knoxville to view Tennessee’s statewide NG 911 network is planned for April 2018.
- Legislative. The group provided input into HB 424, the 911 board reorganization bill. Also discussed HB265, sponsored by Rep. John Blanton to require telecommunicators that provide dispatch for emergency medical conditions to be trained in (compression only) telephone CPR.



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- Vendor. Two companies submitted applications to be classified as Category One host solutions. Group recommended to council that a technology consultant be utilized to develop connectivity and performance standards testing to ensure capabilities. Therefore, the council recommended taking no action on accepting new Category 1 providers at this time. We currently have 6 providers who are acceptable for RFP
- Consolidation/certification/recertification. In process of evaluating accreditation criteria for PSAPs and working with Board staff to update consolidation application packet.

Board staff issued an RFP March 9 to seek a technical consultant to update statewide NG 911 plan (last updated 2009) and provide guidance on other technical matters (such as evaluating Category 1 providers). Proposals are due April 12. Staff will form an RFP evaluation team, including subject matter experts, to critique and score proposals. The RFP included provision that selected vendor would update the statewide plan by the end of 2018.

Board staff is in the process of entering an agreement for contracted geoauditing services. Hope to have this in place by end of April.

### **2018 Competitive Grants**

2018 911 Board grants opened March 15. KY 911 Services Board staff & KOHS grants staff will be hosting a series of grant workshops the first week of April.

- April 3<sup>rd</sup> – Barren County Ag Extension Office, Glasgow
- April 4<sup>th</sup> – Kentucky Office of Homeland Security, Frankfort
- April 5<sup>th</sup> – Big Sandy ADD, Prestonsburg

Applications are due June 15<sup>th</sup>. They will be reviewed by 911 staff, peer reviews and receive technical reviews. The board will review recommended grants at their next meeting, to be held July 10<sup>th</sup>. Awardee workshops will be held in July/August and the contract start date will be August 15<sup>th</sup>. The grants are 18-month grants and therefore will go through February 15<sup>th</sup> 2019. Commissioner Dunahoo stated that some of her staff could get the grant presentation out on their website.



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**Other administrative matters**

911 Services Board reorganization legislation (HB424) passed the House 86-11. The bill is up for the Senate VMAPP this week. T-CPR (HB265) Passed House and Senate committee. Lifeline exclusion from 911 surcharge (HB559) No action has been taken.

911 staff are working on the webpage to enhance provider reporting tools to ensure complete and uniform reporting of required subscriber numbers.

Mike told the board that there has been word circulating that Cincinnati Bell will be leaving the host market in the next year. Several Northern KY PSAPs utilize Cincy Bell and are wondering how their departure would affect their long-term operations. Cincinnati Bell's staff have told us that they are still serving their KY clients. Due to the uncertainty of the situation, it is my recommendation that grant review teams consider Cincinnati Bell's potential departure when evaluating and scoring the applications of PSAPs currently using Cincinnati Bell solutions who choose to apply for grants this cycle.

Second Quarter meeting. KRS 65.7623 mandates that board hold at least two meeting per year outside Frankfort among rotating congressional districts. In that spirit, the next 911 Board meeting will be held in Muhlenberg County at the E911 center in Greenville. We are grateful to PSAP director Kristi Jenkins for hosting that meeting, which will be held July 10 at 1:00 CST.

**V. Old Business**

No old business



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**VI. Financial Report**

Presented by Kentucky Office Of Homeland Security Financial Manager Ms. LeAnn Straley.

Ms. Straley broke down the current balance of the five CMRS accounts:

Administrative Fund:	\$2,645,566.66
Pro Rata Fund:	\$ 1,313,177.65
Volume Fund:	\$ 1,466,078.04
CMRS Grant Fund:	\$ 4,652,518.15 (\$2,038,032.35 Obligated)
Cost Recovery Fund:	\$ 42,988.54

Per KRS 65.7631, unobligated grant funds in excess of \$2,000,000 will be swept out of the grant fund and distributed equally between the volume and pro rata funds, therefor \$614,485.80 will be swept from the grant fund and \$307,242.90 will be moved into each respective PSAP fund.

Once the three providers in cost recovery (Bluegrass Wireless, East Kentucky Network and Shentel) are paid, the money will be divided evenly between the Volume and Pro Rata funds.

**VII. Adjournment**

Secretary Dickerson made a motion to adjourn the meeting. The motion was seconded by Commissioner Dunahoo. All were in favor of the motion and the meeting was adjourned at 2:23 PM.