

KY 911 Services Board

Meeting Minutes

June 22, 2017

Kentucky Transportation Cabinet Conference Room #106

I. Call to Order

Mr. John Holiday, Executive Director, Kentucky Office of Homeland Security, called to order the meeting of the Kentucky 911 Services Board at **2:00p.m.** on June 22, 2017, in the Kentucky Transportation Cabinet Conference Room #106. He asked the Secretary to call roll.

II. Attendance

The following board members were present:

David Dickerson, Secretary, Public Protection Cabinet
Sandy Dunahoo, Commissioner, Department of Local Government
John Holiday, Executive Director, KY Office of Homeland Security
Michael Dossett, Director, Division of Emergency Management

The Following board member was absent:

William L. McElheney, CPA, citizen appointee

III. Proceedings

Chairman Holiday noted that there was a quorum present and the Board was duly constituted to conduct business. Mr. Holiday called the meeting to order and welcomed everyone in attendance. Mr. Dossett made a motion to approve the minutes submitted for the May 18, 2017, meeting. Ms. Dunahoo seconded the motion and all were in favor.

IV. New Business

Mr. Holiday stated the first item of new business for consideration is the 2017 911 competitive grants. For the 2017 grant cycle, there were 59 applications from 53 Kentucky counties representing \$6.3 million in requests. In evaluating the grants, KOHS followed the same protocol used when evaluating federally funded DHS grants. First, the KOHS grants team ensured all documentation was properly submitted. Next, a team of Kentucky 911 subject matter experts from call centers across the Commonwealth analyzed and scored each grant. Following the comprehensive peer review process, a second team of subject matter experts performed a technical review to ensure each grant request met proper technical specifications. This objective

evaluation process removes politics from the process and ensures that grants are ranked on critical need.

The KOHS grants team then performed a review of the grant account and researched grant awards from the previous year to determine how much funding remains obligated to past awards.

Following that internal review, it was determined that \$3.6 million is available in funding for the 2017 911 competitive grant cycle. This represents a 50% increase over 2016, when \$2.4 million was awarded.

Mr. Holiday presented the Board with the 911 projects recommended for funding for the 2017 competitive grant cycle. There are 36 projects from 32 Kentucky counties totaling \$3,592,554.00.

Mr. Holiday asked the Board if there was any discussion on the grant funding recommendations.

Ms. Dunahoo stated that there were many good applications but limited funds available for grants. She encouraged applicants that did not receive funding to review their application, strengthen their application and resubmit for funding during the next grant cycle.

Mr. Dossett congratulated the efforts of grant recipients that are building Next Gen 911. Mr. Dossett stated that Next Gen 911 is a key aspect and 911 grants provide funds to replace equipment to keep a dispatch in business.

Mr. Holiday stated the Board would entertain a motion to adopt the grant funding as recommended. Ms. Dunahoo motioned to approve the grant funding. Mr. Dossett seconded the motion and all were in favor.

Kentucky 911 Board Administrator Jarred Ball reported several PSAPS were experiencing a large rate increase with AT&T. Mr. Ball stated he researched the issue and spoke with AT&T. The issue with the increase in billing is that PSAPS with a T1 legacy copper connection and KIH2 contract were paying a different rate with the transition over to a KIH3 contract. The T1 legacy copper connection is no longer supported by AT&T. Their rate went from \$400 to \$11,000. Calloway County reached out and informed Mr. Ball of the issue. Mr. Ball spoke directly to AT&T at the NENA conference and was assured that they are working on the new contract with those affected PSAPS and will honor the rate for those that have been working on the older contract, but will not honor the old rate with any new builds on the old infrastructure. A representative from AT&T was in attendance at the board meeting to address any questions.

Administrator Ball explained that the Board had already approved funding for the Kentucky Emergency Services Conference scheduled for September in Louisville so no other action is required.

The Paintsville/Johnson County grant extension has been tabled because more information is needed before making a final determination on the issue. Administrator Ball has spoken with everyone involved in the process.

Administrator Ball informed the board that in the last three weeks the old 911 Services Board office has been successfully moved and closed at its old location. There is an annual savings of approximately \$40,000 in rent, utilities, etc., by closing the Kentucky 911 Services Board office at 125 Holmes Street and merging with the office space at Homeland Security. Those savings should be realized within the next month.

Mr. Ball gave a summary to the Board of the meeting with the State Auditor's Office to discuss the Board's status on auditing requirements in accordance with statute. The Auditor's Office informed that they will need to do an audit of approximately four fiscal years (back to 2014). The last audit the Auditor's Office has on file is from 2013. Mr. Ball stated he will be in contact with the Auditor's Office to resolve this issue.

Mr. Ball reiterated Chairman Holiday's statements regarding the 2017 911 grant applications and added peer review was conducted June 12-14th and technical review was conducted June 16.

Mr. Ball made contact with all entities that are going to be on the new advisory council. Mr. Ball hopes to have a list of names by the end of July to provide to the Governor.

Mr. Ball reported he attended the NENA conference in San Antonio. Mr. Ball stated the conference was very enlightening. Mr. Ball was able to meet several Kentucky 911 sector employees and discuss emergency dispatching issues and areas of concern. Mr. Ball was able to take several informative classes on Next Gen 911. Mr. Ball met other state administrators from across the country.

V. Old Business

No old business

VI. Financial Report

Presented by Michelle Beeler, Kentucky Office of Homeland Security Financial Manager. Ms. Beeler presented a brief overview and account activity summary of the six funds of the Kentucky 911 Services Board provided to Board members. The provider account is a reimbursement account to PSAPS that are deemed Tier 3 (cost recovery). The pro rata account contains funds that are allocated to PSAPS that were certified before January 1st, 2004. The volume payment fund is based on wireless carrier workload. This fund uses zip code reports from wireless carriers to calculate the volume payment. The admin account are funds used to administer the board and for operating cost. The interest fund is interest accrued from other accounts then reallocated to the other Board accounts on a quarterly basis. The grant fund provides grants to PSAPS, which the board just approved in accordance with HB585. Listed in that bill are all the items that PSAPS are eligible for grant funding.

VII. Closed Session

Mr. Holiday made a motion to enter into closed session at 2:13 p.m. Mr. Dickerson made a motion to enter into closed session to discuss legal matters. Ms. Dunahoo seconded the motion and all were in favor.

VIII. Reopen

Mr. Holiday brought the meeting back into open session at 2:38 p.m. Mr. Dickerson made a motion to enter into open session. The motion was seconded by Ms. Dunahoo and Mr. Dossett.

Mr. Dickerson made a motion that the board resolve to accept the settlement offer from Telrite and instructed the Executive Director to write said resolution and to sign it on the behalf of the board and to present it to counsel. The motion was seconded by Mr. Dossett and all were in favor.

IX. Adjournment

Mr. Holiday made a motion to adjourn the meeting until the next regular board meeting scheduled to be held in conjunction with the 2017 Kentucky Emergency Services Conference at the Louisville Crowne Plaza September 11-14, 2017. The specific time and date will be posted on the 911 Services Board website in advance of the meeting. Motion to adjourn was made by Mr. Dickerson and seconded by Ms. Dunahoo. All were in favor of the motion and the meeting was adjourned at 2:42 pm.