

KY 911 Services Board Meeting Minutes
Tuesday, December 3, 2024, at 2:00 p.m.
Via Microsoft Teams Meeting

Call to Order

The December 3, 2024, meeting of the Kentucky 911 Services Board was called to order by Josiah Keats, KOHS Executive Director and 911 Services Board Chairman, at 2:01 p.m. (EST) via Microsoft Teams Meeting.

Members Present:

Name	Title	Organization	Representing
Josiah Keats	Executive Director	KOHS	Ex Officio
Ray Perry	Secretary	PPC	Ex Officio
Michael Palmer	Chief	Maysville Police Department	KLC
Paul Nave	Director	Owensboro-Daviess Co 911	KENA/KY-APCO
Buford Hurley	Mayor	City of Flatwoods	KLC
Julia Weigel	Project Manager	Tier III CMRS Provider	Verizon Wireless
Tim Vaughan	Magistrate	Jessamine County	KACo

Member(s) Absent:

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K911 Services Board/KOHS Staff:

Mike Sunseri	Mark Gaus	Jason Childers	Andrea Mussman
Shelly Clark	Watson Harding		

Guests:

Russ Clark	Sarah Dragoo	Laramie Scott	Shawn Gaither
Wes Jones	Dennis Brown	David Lucas	Danny Crouch
Daniel Wills	Chris Spaulding	Chris King	Beverly Haynes
April Dunbar	Jeremy Moore	Diane Napier	Cameron Brown
Jeremy Miller	Jessica Frye	Jodie Webb	Jonelle Patton
Larry Fraser	Melina Ennis	Molly Conaboy	Nathan Baird
Kyra Pulliam	Rebecca Hafley	Diane Scarberry	Fiorella Riveros-Salazar
Becki Childers	Ariana Kitty		

Approval of minutes

Mayor Hurley made a motion to approve the minutes of the September 3, 2024, board meeting. Chief Palmer seconded the motion, which carried unanimously.

Old Business

A. Foundational NG911 project updates – Jessica Frye, GeoComm; and Molly Conaboy, Rapid Deploy

- i. Jessica Frye, Kentucky project manager, shared a dashboard. Currently we have 106 PSAPs within the statewide aggregated data set. The four missing counties were shown in gray. We have received 30 PSAPs' GIS submissions this quarter, which runs from October through December. A list of counties was sent to Mr. Sunseri and the team to reach out and have these counties submit. Currently, GeoComm is working on remediation projects for several counties and Scottsville-Allen County is in project closeout. Bell and McCreary are undergoing remediation and Lawrence County was just added for a spatial alignment project.

Mr. Sunseri wished to point out that of the four counties that have yet to reach critical error free status, each of them is at least 99.8% of the way there. The goal was to have everyone closed out by the end of this calendar year. There is potential for at least two or three be knocked out before the end of the year. Mr. Nave requested a report on the status of these four counties.

- ii. Molly Conaboy, Kentucky Project Manager, RapidDeploy, provided the Board with updates and accomplishments. Regarding Radius and Eclipse, there is not a major change to report. Although she did note this is due to being largely deployed throughout the state with both products. All PSAPs have access to Radius and are at just over 90% are active. This means we are still working on adoption utilization. All radius tenants have updated version, which includes three additional features. There are 650 active and unique users.

Ms. Conaboy was pleased to report the biggest progress in the last quarter has been with Kentucky State Police. All posts have access to Radius and have the feeds into their posts, which will allow the upload of Eclipse analytics. There are 92 of 117 PSAPs who have access to Eclipse. Those remaining sites that do not have access are the KSP and non-standard PSAPs with Zetron, which are targeted for onboarding before the end of this year.

The Lightning first responder mobile application pilot project rollout across the Commonwealth is underway, and a list of ten PSAPs were listed as participating in the pilot. Currently there are three counties where key stakeholders have access to Lightning (Bluegrass and Washington County). Bullitt County and Madison County are expected to roll out next. An additional 5 PSAPs expressed interest, so the pilot group could grow to 15 participants. Ms. Conaboy concluded saying effort is being made for increasing education and enrollment in the pilot for Lightning.

There are 2,478 (+205) training courses assigned, 1,355 (+116) completed, 151

assigned, 112 agencies with at least one user who has started or completed training, and 100 (+3) PSAPs with at least three or more.

Mr. Sunseri asked, "Of those agencies that have been green lighted for Lightning, how many licenses does that represent?" Ms. Conaboy estimated over 3,000, which would max out the pilot project. There are already 250 licenses represented from those who have already opted in.

New Business

A. Provisional consolidation grant request – Webster County & City of Providence – Jeremy Moore, Webster County 911

A provisional consolidation grant request for presented for the City of Providence 911, who will be consolidating into Webster County 911. The City of Providence council voted last night to merge their 911 operations with Webster County 911. With approval from the Board, the two operations can formally begin the consolidation process, with each entity eligible for up to \$200,000 in reimbursements for the actual cost of merging call centers. Board staff will verify the consolidation is complete after all consolidation checklist items have been accomplished. The 911 community was advised that this grant award will lower the available pool of funding for the 2025 competitive grant cycle. Jeremy Moore and Cameron Brown from Webster County 911 and City of Providence, respectively, were on the call.

Mr. Sunseri added this is an unusual situation in that both PSAPs are within Webster County and both certified. This is one of three counties left in the Commonwealth that have more than one certified PSAP within the county's jurisdictional boundary (Tier III). This will essentially bring Webster County to the even level as virtually everyone else in the Commonwealth for competing for grants (Tier II).

Mr. Nave asked what consolidation funds will be used for. Mr. Moore stated they will be adding an additional call taking station at Webster County, adding Providence radio systems to Webster County's Zetron equipment, upgrade phone systems, and communication updates to remove Providence dispatch from the fire department.

A motion was made to approve the provisional consolidation grant for City of Providence and Webster County by Mayor Hurley. It was seconded by Secretary Perry. A roll call vote was taken with seven in favor and none opposed.

B. Discussion of proposed legislation to transfer prepaid 911 fee collections from KY Department of Revenue to 911 Services Board – Mike Sunseri & representatives of KY Finance Cabinet

Legislation passed in the 2016 session created a new funding mechanism for the collection of 911 fees from prepaid wireless providers. This fee is collected at point of sale by the retailer and then forwarded to the Kentucky Department of Revenue (DOR). After aggregating the money, it is then forwarded to the 911 Services Board monthly. Over the last ten years, technology has changed substantially and now well over 80% of all prepaid transactions are done at the provider level and look much like a postpaid provider plan. It has been a challenge for Department of Revenue in that they are bound by IRS regulations of what type of information they can share back with us, which makes it difficult for the 911 Services Board to complete its audit objectives. In discussions with Department of Revenue over the last couple years, we have determined that the best path forward is to convert the remittance mechanism from having to go through Department of Revenue to have it directly remitted to the 911 Service Board through our electronic payment portal.

Fiorella Riveros Salazar, legislative liaison for the Finance and Administration Cabinet (which oversees the Department of Revenue) stated in talks with DOR, they do not have an issue with this legislation. However, the timing of it is of concern. The integrative revenue tax system has been revamped and is to be launched in March 2025. There will be a period in February where it all tax services will be shut down. Pushing this proposal through this upcoming session will potentially jeopardizes going backwards in our process with DOR and could potentially cost a great deal of money to redo the system. So, to avoid all of this and to not damage the proposal, it is requested to have the proposal have a date of 2026 or postpone until the next session. Revenue is happy with this proposal and find no issues.

A motion was made to delay filing prepaid remittance legislation until the 2026 legislative session by Secretary Perry. Seconded by Chief Palmer. A roll call vote was seven in favor and zero opposed.

C. Update on retroactive Lifeline provider 911 fee obligation – Shelly Clark

Shelly Clark, 911 Services Board provider compliance specialist, has identified 19 Lifeline accounts that we estimate collecting up to \$3.6 million for retroactive fees. From 2021 through May 2024, we have collected \$1.9 million of that total, with about \$1.7 million remaining. We are actively pursuing those via e-mail and communications. We have had eight of our providers sign up for online monthly remitting and we are receiving about \$38,000 each month from those eight accounts. This is in addition to the normal amounts we normally have. Two more accounts that have just recently filed for online access and they should add \$27,000 per month. Those two accounts also have about \$600,000 in retroactive fees that are hoping to be collected shortly. A meeting with T-Mobile representatives verified they have paid all their retroactive fees and are filing monthly and in full compliance. Ms. Clark has been in communication with Verizon, and they are also paid in full for retroactive fees and filing monthly. Two providers closed their businesses in Kentucky prior to us being able to collect and totals about \$1,400.

One provider, who went into bankruptcy back in March, has been sold. Ms. Clark is making efforts to contact the new company.

D. Grant extension requests – Mark Gaus

Board members were sent a letter prior to today's meeting detailing seven grant extension requests. Awardees are made aware that grant extensions are only granted for extenuating circumstances. After review, Mr. Gaus expressed his belief that the seven requests adhere to the guidelines for requesting an extension. Mr. Gaus did note that four of those grants are with AT&T for a hosted hardware/software refresh. We have had a meeting with AT&T to discuss this and they are working on them. Some of these grants, though extended, may be completed without the need for extension.

Chief Palmer questioned what is AT&T's reasoning for their delay? Mr. Sunseri discussed our lengthy and in-depth conversation with AT&T representatives. We discussed the ongoing issue of delays with AT&T with refresh projects, billing issues, outage reporting, and more. We will begin having formal monthly communication between the Board staff and AT&T in hopes to resolve these issues. It has been noted that projects that have been grant funded are expected to be completed in a timely manner. We also expect any projects that have been delayed to start moving quickly to completion.

A motion was made to approve grant extensions for seven grants by Paul Nave and seconded by Chief Palmer. A roll call vote of seven in favor and zero opposed was taken.

E. 2025 grant dates – Mark Gaus

Mr. Gaus provided the following dates for the 911 Services Board 2025 Competitive Grant Cycle:

Grant portal open – January 17, 2025

Grant workshops – January 21 & 28, 2025

Application soft deadline – March 21, 2025

Application final deadline – April 1, 2025

Peer reviews – April 23 & 24, 2025

Recommended awards will be voted on at the June Board meeting, which we are proposing June 17, 2025. Notification will be sent out June 20, 2025, and anticipated projects start date is August 15, 2025.

F. CK911 Services Board Administrator's report – Mike Sunseri

- i. **Advisory Council** - Mr. Sunseri stated that Mr. Gaus has streamlined the grant process each year, saving about 47 hours. This has created time for Mr. Gaus to take on additional 911 education outreach Initiatives. These are virtual meetings offered up to twice per month on a variety of topics. We have been getting strong attendance and Mr. Gaus continues to plan and schedule more to come.

We have also been working to partner with Department of Criminal Justice Training (DOCJT) as they go through their efforts to update telecommunicator training through their training Academy and ongoing continuing education credits. Our goal from a state board perspective would be to have our statewide NG911 initiatives taught at the DOCJT telecommunicator academy level.

- ii. **NG911 procurement update** - Mr. Sunseri gave an update on Kentucky's NG911 statewide deployment plans. Our request for proposals (RFP) for ESInet and Next Generation Core Services was released in July. We are continuing through the process. Because this is open procurement, there is very little that can be reported other than it is progressing, and we are making every effort possible to have it be completed as quickly and efficiently as possible.

G. Financial report – Andrea Mussman

Andrea Mussman, the board's new financial manager, briefly introduced herself. Board members received the current fund balances report and financial report prior to the meeting.

Ms. Clark added that we have started the AUP (Agreed Upon Procedures) financial review process. We have submitted 32 providers to the AUP for review and 57 PSAPs. The same criteria are being used as last year. Emails will be sent out to both selected providers and PSAPs and data will begin being collected.

- H. The final item under new business is announcing dates for the first two meetings of 2025. We are tentatively scheduled to meet on Tuesday, March 18, 2025, and Tuesday, June 17, 2025. The September meeting will coincide with the 2025 Kentucky Emergency Services Conference.

Adjournment

Mayor Hurley motioned to adjourn the meeting at 2:38 PM (EST). Mr. Nave seconded, and the motion carried unanimously.