

KY 911 Services Board Meeting Minutes
2:00 p.m. Tuesday, December 6, 2022
Via Videoconference

Call to Order

The December 6, 2022, meeting of the Kentucky 911 Services Board was called to order by Josiah Keats, KOHS Executive Director and 911 Services Board Chairman, at 2:01 p.m. (EST) via video conference.

Chair Keats updated the membership on the status of filling the Board position representing wireless telco providers. This position rotates between a representative of a Tier 3 local provider and a Tier 1 large company. Michael Johnson from East Kentucky Wireless has served on the Board since July of 2020. We are awaiting an appointment from the governor of a Tier 1 provider. In the meantime, Michael will continue to serve on the Board until such a replacement is named.

Members Present:

Name	Title	Organization	Representing
Josiah Keats	Executive Director	KOHS	Ex Officio
Paul Nave	Director	Owensboro-Daviess	KENA/KY-APCO
Daniel Bell	Mayor	City of Taylor Mill	KLC
Ray Perry	Secretary	PPC	Ex Officio
Tim Vaughan	Magistrate	Jessamine County	KACo
Buford Hurley	Mayor	City of Flatwoods	KLC
Michael Johnson	Director	Tier III CMRS Provider	East KY Network

Member Absent:

K911 Services Board/KOHS Staff:

Mike Sunseri Christie Ross Mark Gaus Jason Childers
 Shelly Clark

Guests:

David Lucas Kim Rankin Melia Carter Carl Breeding
 Kevin Hogue Kristi Jenkins Molly Conaboy Phyllis Reagan
 Russ Clark Shanna Brussell Todd Sparrow Troy Walker
 Wes Jones

Approval of minutes

Mayor Bell made a motion to approve the minutes of the September 7, 2022, board meeting. Mr. Nave seconded the motion, which carried unanimously.

Old Business

National NG911 project update – Mike Sunseri

1. GIS Integration Solution – Mr. Sunseri provided an update on our foundational statewide Next Generation 911 projects. At our September meeting at the Kentucky Emergency Services conference, we were happy to report that 25 PSAPs had reached critical error free status on their GIS mapping. This meant their mapping data had met Next Generation 911 standards and were ready to be integrated into the statewide map. Our goal is to have one-third of the PSAPs at this level by the end of the year. Mr. Sunseri is thrilled to the report that as of this morning we have 56 representing more than 60 of our 120 counties that have hit our critical error free status. Mr. Sunseri gave a shout out to KSP for their posts, covering 19 counties, are now critical error free.

Mr. Sunseri shared a real-time dashboard we have built showing all PSAPs' GIS status. Counties in green have met 100% critical error free status and have been integrated into our statewide map. Counties in blue are at least 98% critical error free. A green county with a different colored dot means they were critical error free at one point. However, a subsequent upload produced errors. These counties are not removed from the statewide map, and their information won't be updated back into the statewide map until they return to critical error free status. By clicking on a specific county, the map will reveal detailed information. Mr. Sunseri showed that Pulaski County, which is a small, rural county, had 1.6 million data features in their GIS data. This shows what a huge leap it is to become critical error free and all PSAPs that have reached that threshold should be commended. We have about another dozen PSAPs that are currently undergoing a one-time data remediation from GeoComm as part of our state contract. These PSAPs are guaranteed to be 100% critical error free. We will continue working to make strides in this area.

2. Supplemental Data Portal – Mr. Sunseri continued that we have 98 PSAPs that are live with RapidDeploy's Radius mapping solution. He reported the gap is due to KSP posts wrapping up a major software and hardware refresh of their phone system. Once completed, the 16 posts will have access to Radius, along with Fulton County, who operates as a satellite off of the KSP network. This will bring out total from 98 to 115 PSAPs live with Radius Mapping. Rowen County is moving to a new center and Logan County had a data flow issue that will be remedied with a new phone system. This will bring us to 100% in the near future.

Mr. Sunseri added more statistics for the Board. We have 361 active users of Radius mapping. Also, 55 agencies are what we call active PSAPs, which means they had 3 or more logins during the last week. Super Users are those with at least one login every day over the past week, which most recently totaled 31 agencies. RapidDeploy and AT&T are now focusing on rolling out the second statewide product, Eclipse analytics. At the last meeting, we announced that Paul Nave of Owensboro-Davies County was the first to go live on Eclipse in September. As of this morning, RapidDeploy announced that 85 PSAPs now have access to Eclipse analytics, which provides PSAPs with a wealth of statistical analysis of call-center operations.

Mr. Sunseri shared that he and the Board's technical consultant did a presentation on the supplemental data portal project at the national NENA conference in June. The people at RapidDeploy were so impressed that they asked the Kentucky team to participate in promotional video showcasing the Kentucky project. Several graciously volunteered to do so, including Beth Kallin (Lawrenceburg), Russ Clark (Bluegrass), Janelle Patton (Lexington), Paul Nave (Owensboro), and Mike Sunseri (KY 911 Services Board).

New Business

1. Legal update – Josh Keats

Mr. Keats provided an update on an outstanding litigation between CTIA and the Board over the collection of 911 fees from wireless providers to federally-subsidized Lifeline service. Legal counsel for the board has been working with CTIA's legal counsel to establish agreed-upon factual elements of the case. Attorneys from both sides met last week and another meeting is set up later this week. We will continue to keep the Board members apprised of the proceedings as they take place.

2. 2022 Supplemental grant requests for foundational NG911 projects under \$5,000 – Sunseri

Last December, the Board approved staff the authority to authorize supplemental grants for PSAP projects necessary to implement our statewide foundational NG911 initiatives. That authority extended through the end of the fiscal year, which ended June 30, 2022. We continue to receive a small number of requests outside the normal grant cycle. As such, Webster County and City of Providence have requested a supplemental grant.

Representatives from Webster County and City of Providence could not make today's meeting. Mr. Gaus stated the PSAPs' need assistance with site and structure point sub-addressing. Each PSAP has submitted a quote from Green River ADD and each for \$4,956.00, which Mr. Gaus displayed on screen. Mr. Sunseri concluded that due to the authority expiring in June, these PSAPs have waited three months for the Board to consider their requests. Renewing this authority for small supplemental grants will increase the efficiency of authorizing future small NG911 projects and move our statewide initiative forward.

A motion was made by Magistrate Vaughan to approve both supplemental grant requests from Webster County and City of Providence, as well as granting Board staff the ability to review and authorize any future NG911 supplemental grants less than \$5,000.00 for the remainder of fiscal year 2023. Secretary Perry seconded the motion, and the motion carried unanimously.

Mr. Nave asked that the staff let the Board know when any are approved.

3. 2022 Supplemental grant request-Jackson County GIS project

Chair Keats explained that this is a larger scale supplemental grant request from Jackson County 911. However, board staff was informed yesterday this project has been funded by the Jackson County Fiscal Court and the Board does not need to act on the request.

4. Grant modification request of Monroe County 911 – Phyllis Reagan

Monroe County's project involves a change in the project's scope of work. Ms. Reagan explained the original quote was for the installation of a switch and firewall. This change requires a KVM switch, which would allow better functionality in the dispatch center. A KVM is a small box that allows multiple computers to work off of one keyboard and mouse. Not only does this clear up space, but provides more efficiency in dispatching, saving time and lives.

A motion to approve this change in the project scope of work was made by Mr. Hurley. It was seconded by Mayor Bell, and the motion carried unanimously.

5. **KY 911 Administrator's report – Mike Sunseri**

Mr. Sunseri took this opportunity to introduce the newest member of the 911 Services Board staff, Shelly Clark. She comes to us with experience as both a telecommunicator and EMS. She also has a background in finance. Ms. Clark has been doing a deep dive into accounting forensics with our provider zip code submissions, as well as ensuring that we are maintaining current and accurate provider remittances. Ms. Clark expressed she is glad to be a part of the Board staff. Mr. Sunseri stated we are appreciative of her excellent work thus far.

6. **Grant extension requests – Mark Gaus**

Mr. Gaus stated the Board voted more a year ago to only approve grant extension requests that showed extenuating circumstances. The issue was raised after Board staff receiving a steady stream of grant extension requests, often with limited explanation. In November 2022, Mr. Gaus sent an email and phone call follow-up with awardees with a grant set to expire January 31, 2023. Many have begun or completed the process to close their grants out. Remaining are seven letters received requesting and explaining the need of a grant extension. Those requests include City of Morehead (2020 and 2021), City of Paintsville (2019), Marshall County (both 2020), and Monticello-Wayne County (both 2021). Board members have received these seven letters for review prior to this meeting.

Mr. Sunseri added the requests for extensions were getting a little out of control. The authority and direction by the Board gave Mr. Gaus success in reducing the number of requests approximately 60%-70%. Mr. Sunseri thanked Mr. Gaus for his efforts.

Mayor Bell made the motion to approve the seven grant extension requests. Secretary Perry seconded, and the motion carried unanimously.

7. **Financial report – Christie Ross** (see attached report)

Ms. Ross reported we are starting our biennial finance review and working with the Auditor of Public Accounts (APA) concerning providers and half of all certified PSAPs. She also informed the Board that we have a liability insurance renewal coming on February 26, 2023, and our Master Agreement contract with the existing provider will soon expire. We have issued a request for services in tandem with Finance and are going to put that out for bid to secure a vendor contract before current services end.

Ms. Ross continued with a report on the Board's audit findings. Every two years, the 911 Services Board undergoes a full audit of our administrative accounts. One finding was reported. Essentially, we were notified in our prior audit that we are not able to reconcile and verify our prepaid fee collections. By statute, fees are collected by the Department of Revenue and, due to an IRS rule, DoR is not able to share complete data of prepaid fee reporting with the Board. The data staff receives is neither timely nor accurate and we do not have the authority over DoR. We will continue to work diligently with the DoR to improve data sharing.

8. **2023 Board meeting dates**

The upcoming meeting dates for 2023 will be March 7, 2023, and June 27, 2023. The third meeting will be determined after the schedule is set for the 2023 Kentucky Emergency Services Conference.

Adjournment

Magistrate Vaughan motioned to adjourn the meeting at 2:58 PM (EST). Mayor Bell seconded, and the motion carried unanimously. The next scheduled meeting of the Kentucky 911 Services Board will be held Tuesday, March 7, 2023.

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