

KY 911 Services Board Meeting Minutes
2:00 p.m. Tuesday, March 23, 2021
VIA VIDEOCONFERENCE

Call to order

The March 23, 2021, meeting of the Kentucky 911 Services Board was called to order by Josiah Keats, KOHS Executive Director and 911 Services Board Chairman, at 2:02 P.M. (EST) via videoconference.

Members Present:

Name	Title	Organization	Representing
Josiah Keats	Executive Director	KOHS	Ex Officio
Daniel Bell	Mayor	City of Taylor Mill	KLC
Harry Clark	Judge/Executive	Rowan County	KACo
Kristi Jenkins	Director	Muhlenberg Co. 911	KENA/KY-APCO
Michael Johnson	Director	Tier III CMRS Provider	East KY Network
Kerry Harvey	Secretary	PPC	Ex Officio

Member Absent:

Tim Vaughan	Magistrate	Jessamine County	KACo
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K911 Services Board/KOHS Staff:

Mike Sunseri	Christie Ross	Mark Gaus
Jason Childers	Watson Harding	

Guests:

Jeff Ledbetter	Damian Rice	Jimmy Kitchens
James Ebert	Maari Adams	Kurt Beilman
Jim Crichton	Mike Poynter	Robert Stack
Misty Trotter	Tyler Campbell	Jason Upchurch
Greg Beck	Matt Saunders	Kent Anness
David Lucas	Criss Chancellor	Troy Williams
Drew Fioranelli	Jacob Walbourn	Shawn Chapman
Kevin Devine	Paul Nave	Shawn Clouser
Todd Williams	Jennifer Downs	

Approval of minutes

Mayor Bell requested approval of the minutes from December 1, 2020, board meeting. Judge Clark seconded the motion, which carried unanimously.

Old Business

1. National NG911 grant - This has been a long process, but we are continuing to make progress. Mr. Sunseri stated that he had hoped to be into a contract with at least one of the elements of the RFP by this point. However, both procurements are progressing well, just not as quickly as planned.

New Business

1. K911 Services Board Administrator's Report – Mr. Sunseri updated the Board on the Advisory Council Working Groups.

Public Safety GIS Integration - Recommendations from this work group relating to site/structure address points (SSAP) have been approved by the Kentucky 911 Services

Board and integrated into the NG911 Mapping Guide. The new guidance includes address points, structure points, and peripherals. The first submission for SSAP is due July 1, 2021. Mr. Sunseri expressed how critical it was that this information was completed quickly and put in the hands of PSAPs seven months ahead of the deadline to digest. The purpose for moving up the 2021 grant cycle was to allow one more opportunity for PSAPs to seek grant resources in advance of the July 2021 SSAP deadline.

Education – Education has met several times and looking at various angles, including a statewide EMD dispatching protocols.

Legislative - Due to legislative session being short and the need to prepare a budget, the KOHS did not envision filing any legislation. However, it was determined that the 911 Services Board had a shorter window of opportunity to spend our available federal funding than initially believed. Legislation was drafted to allow a mechanism to continue the funding of the federal grant initiatives in perpetuity. The NG911 fund was set up last year under legislation passed by the General Assembly that was drafted by the Board. 2021 SB 180 would allow an increase in the NG911 fund to continue funding the data portal and other NG911 projects. This piece of legislation was passed by the Senate Appropriations and Revenue Committee and the full Senate unanimously. However, it was derailed in the House of Representatives when House Leadership declined to assign it to a House committee—effectively killing the bill.

2. Financial Report – Ms. Ross began by giving an update on this year’s audit of 49 PSAPs, two independent KSP Boards, and 29 wireless providers. All are currently in full review by the Auditor of Public Accounts (APA).

(Please see attached Finance Report)

Mr. Sunseri explained the reason for being over budget for personnel is due to the employer contribution for pension has increased significantly during the current biennium.

3. Magoffin County 911 is seeking Board certification. They are currently being served by a KSP post and are about halfway through the procedure for certification. Once all paperwork has been submitted, the next step would be for the 911 Services Board to do a site visit. The final step would entail a successful geospatial audit to ensure the accuracy of their addressing.
4. Recommendations were presented to the Board for approval of the 2021 competitive grants. Mr. Gaus reported the grant portal was opened on November 2, 2021. Two grant workshops were held via videoconference on November 10 and 13, 2021, and a reminder email was sent at the end of November 2021. The application deadline was February 19, 2021.

The Board received 47 grant applications, with a few being disqualified due to the project not being an allowable expense, not having a compliant vendor quote, or not within the parameters of statutory guidelines. There were two requested award amounts that necessitated a grant award reduction and eight were flagged for possible coverage under Kentucky’s federal NG911 grant. All eligible grant projects were peer-reviewed on March 3, 2021, with staff performing a technical review the following week.

Mr. Gaus warned that many agencies waited until the last minute to submit and subsequently submitted applications that required remediation—including missing information, missing signatures, quotes without a proper “good-through” date, and various other issues. Staff recommended that the next grant cycle have a soft deadline. This will allow the staff to

review and request missing information as a courtesy. Applications missing information after the soft deadline will be disqualified or rejected and applications will not be accepted or reviewed after the hard deadline.

The motion to approve the recommended 2021 competitive grants was made by Kristi Jenkins and seconded by Mayor Daniel Bell. Chairman Keats asked for a roll call vote, which carried unanimously.

5. The Board was required to enter closed session to receive an update from legal counsel on outstanding litigation involving the Board and to discuss a legal opinion of PSAP recertification statutes and regulations. Per statute, the Board did not take any action in closed session. Pursuant to Board bylaws, a motion to enter closed session was made by Mayor Bell and seconded by Judge Clark. Closed session began at 2:34 PM (EST) and the Board returned to open session at 3:07 PM (EST).

Adjournment

Ms. Jenkins motioned to adjourn the meeting at 3:07 PM (EST). Mr. Johnson seconded, and the motion carried unanimously. The next scheduled meeting of the Kentucky 911 Services Board will be held Tuesday, June 22, 2021, at 2:00 P.M. (EST) via teleconference.