

**KY 911 Services Board Meeting  
2:00 p.m. Tuesday, March 10  
Kentucky Office of Homeland Security  
200 Mero Street, Frankfort KY 40622**

**Call to order**

KOHS Executive Director and 911 Services Board Chairman Josiah Keats was in Washington D.C. attending a national homeland security advisor conference and was unable to attend. Due to the absence of Chairman Keats and pursuant to KRS 65.7623(4), which states, "In the absence of the executive director of the Office of Homeland Security, the board may be chaired by any other member of the board selected by the remaining members," a motion was made for Mr. Don Kiely to preside as acting chair by Magistrate Tim Vaughan, was seconded by Mayor Daniel Bell, and passed unanimously.

The Tuesday, March 10, 2020, meeting of the Kentucky 911 Services Board meeting was called to order by Mr. Kiely at 2:03 P.M. EST at the Kentucky Office of Homeland Security in Frankfort, Kentucky.

**Members Present:**

Secretary Kerry Harvey, PPC  
Mr. Don Kiely, Emergency Services Manager, Cincinnati Bell  
Magistrate Tim Vaughan, Jessamine County

**Members present via conference call:**

Mayor Daniel Bell, City of Taylor Mill

**Members Absent:**

Director Josiah Keats, KOHS Executive Director  
Mayor Roddy Harrison, City of Williamsburg, KLC  
Director Todd Sparrow, 911 Lawrenceburg/Anderson County, KENA/APCO

**K911 Services Board/KOHS Staff:**

Mike Sunseri	Christie Ross
Wes Willis	Mark Gaus

**Guests:**

Melinda Ennis, Danville 911	Rebecca Hatley, Danville 911
Drew Fiocaneli, Datamark	Thomas Gavin, Motorola Solutions
Kim Rankin, AT&T	Ken Ackerman, Motorola Solutions
Jay Burla, Motorola Solutions	Michael Skalisky

Mr. Kiely thanked everyone for coming and introduced new 911 Services Board member Kerry Harvey, Secretary of the Public Protection Cabinet (PPC). Secretary Harvey replaces outgoing PPC Secretary Gail Russell. Secretary Harvey was given the floor to introduce himself.

### **Approval of minutes**

Mayor Bell requested approval of the minutes from December 2, 2019, Board Meeting. Magistrate Vaughan seconded the motion, which was carried unanimously.

### **Old Business**

#### National NG911 Grant

- RFP status – Mike Sunseri

Mr. Sunseri provided an update of the \$2.3 million federal NG911 grant. He had limited ability to discuss RFPs due to state procurement guidelines, but wanted the Board to be aware that the GIS integration is in its final stage and the supplemental data portal is well under way.

### **New Business**

#### K911 Services Board Administrators Report:

- 2017-2019 PSAP/Provider Financial Reviews – Christie Ross

Statute requires the Board to perform a financial review of all PSAPS and providers on a biennial basis. Last year roughly half the providers and half of the PSAPS received an Agreed Upon Procedures (AUP) review, and this year we are reviewing the remaining PSAPS and providers. Ms. Ross reported that 67 PSAPS, including 8 KSP posts, would receive an AUP this cycle. Also, auditors will reevaluate Wolfe County, which was unresponsive last year. To date, preliminary financial data for 48 PSAPS has been sent to the Kentucky Auditor of Public Accounts (APA) for this year's AUP. We have not received finding reports from the APA yet. There are 19 PSAPS that have not responded to the initial information query and are ten calendar days over deadline. There are two PSAPS that are unresponsive from the first wave of emails and calls requesting information.

- Non-responsive PSAPS – Christie Ross

Ms. Ross asked for guidance from the Board regarding non-responsive PSAPS to this statutory requirement. Mr. Kiely suggested a certified letter to the county judge-

executive. Mr. Sunseri made a recommendation that we hold them responsible for being non-compliant and the Board would be within their authority to suspend distribution of Board pro-rata and call volume funds until required documentation is provided. Sunseri added that notifying local government officials, either the mayor or judge-executive, has worked in the past. Many times it is not the actual PSAP that is holding up the process. It may be the county treasurer or other city official. Mayor Bell suggested a read receipt on emails. Mr. Lucas stated a certified letter with the wording "due to a lack of response, your future payments are in jeopardy." Magistrate Vaughan added that in the letter, inform them that the judge-executive or mayor is also being notified. Mr. Sunseri concluded and the Board agreed that an email would be sent stating that future payments are in jeopardy if not responded to within ten days. If still no response, communication will be sent stating that the Board has suspended future payments until outstanding request for information is fulfilled.

- Fiscal Year 2018-2019 administrative fund audit – Mike Sunseri  
Sunseri explained that the office is just beginning this process and that staff had met with auditors at the beginning of the week. Staff are currently providing them with requested information in a timely manner. It is expected that this audit process will go well.
- 2020 competitive grants – Mike Sunseri  
The 2020 911 Services Board grant cycle is currently open. Grant workshops were held two weeks ago in Bowling Green and West Liberty, with over 60 attendees combined. The deadline to submit applications is set for 4:30 p.m. Friday, June 5, 2020. There is an online application for electronic submission. We also ask for one paper copy to be delivered to the office of the 911 Services Board. If applicants submit early, staff will have an opportunity to review for mistakes. Peer reviews will take place on Wednesday, June 10 and Thursday, June 11, 2020. Finally, at the next Board meeting, to be held Tuesday, June 30, 2020, the Board will vote on the recommended funding package.
- 2020 legislative proposals – Mike Sunseri  
HB 208 revises a statute enacted in 2016 that is dedicated to Lifeline providers. It stated that Lifeline providers are liable for the KY 911 surcharge at the postpaid rate of \$.70 per subscriber per month. Under the original statute, providers had the ability to pass that fee along to end users. Under HB 208, providers of wireless Lifeline service will be liable for remission of 911 fees to the Board, but will be unable to use proceeds from the federal Universal Service Fund (USF) to pay Kentucky 911 fees. HB 208 has already passed the House and will be heard on the senate floor today. HB 229 passed the House and will now be amended in the Senate. This bill is planned to be heard later this week. This bill is being amended in the Senate. The new version will do three things: end the requirement for PSAPs to prorate between wireless and wireline expenses, provide a dedicated statewide Next Generation 911 fund, and updating the definition of prepaid wireless service.

- 911 Summit – Mike Sunseri  
Mr. Sunseri announced that the 911 Summit professional development conference will be held in Frankfort on April 9 and 10, 2020. It will be sponsored this year by the Kentucky 911 Services Board. Registration currently stands at 65 attendees and staff will cap off enrollment at 80 due to space limitations. Sunseri reminded the audience that the 911 Summit is limited to 911 and emergency response staff and vendors may not attend.
- Cincinnati Bell update – Don Kiely  
Mr. Kiely explained that a company named Brookfield made a bid to take over Cincinnati Bell. Macquarie Infrastructure Partners has also placed a bid. Brookfield pulled out of the bid and now looks like Macquarie will acquire Cincinnati Bell.

#### New PSAP certification application:

- Martin County 911 – Mike Sunseri, Wes Willis, and David Lucas  
Martin County 911 has completed nearly all the required steps per 202 KAR 6:050 and 6:100 to qualify as a Board-certified PSAP. Mr. Sunseri and Mr. Willis discussed the Martin County application process. Mr. Willis expressed that we are waiting on one particular section (A12), the geospatial audit that will validate their mapping. Jordan Wheeler is Martin County 911's director and has put together an impressive center, Willis explained. Mr. Wheeler generated all the paperwork and requests for information properly and in a timely manner. Mr. Lucas added comments on the call center and explained that Mr. Wheeler must request wireless 911 calls to be routed to Martin County 911 from the KSP post currently servicing residents of Martin County. Mr. Sunseri agreed that, as a staff, they felt comfortable to conditionally recommend Martin County 911 as a certified PSAP. The motion was made by Magistrate Vaughan that Martin County 911 be conditionally certified, based on passing a geospatial audit and switching of calls from KSP. The motion was seconded by Secretary Harvey. The motion carried unanimously.

#### Financial Report – Christie Ross (copy attached)

- It was reported the Grant Fund balance is \$5,179,639.58. The obligated fund balance of the grant fund is \$2,493,220.45 and the unobligated balance is \$2,686,419.13.

#### Expiring Board member terms – Don Kiely

- Mr. Kiely acknowledge the terms that will be expiring after the next meeting on June 30, 2020. Those Board members are Mayor Roddy Harrison, and himself.

### **Adjournment**

Mayor Bell motioned to adjourn the meeting at 2:42 P.M. Magistrate Vaughan seconded, and the motion carried unanimously. The next regularly scheduled meeting of the 911 Services Board will be held at 2 p.m. on June 30, 2020, at the Kenton County Courthouse.